

MEETING DATE:**Monday, April 21, 2008, 1:00-3:00 pm****MINUTES**

Members Present: Richard Benitez, Lee Collins, Julian Crocker, Don Dennison, Lisa Fraser, Reva Gonzales, Jeff Hamm, Jim Roberts (Chair), Elizabeth “Biz” Steinberg, Jim Salio (for Kim Barrett), and Gerald Shea.

Members Absent: Jill Bolster-White, David Edge, and Pat Hedges.

Guests: Jim Braebeck (JJDP), Susan Hughes (First 5), and Angela Frame (EOC).

Item	Lead	Outcome / Action needed	Who/when
1. Introductions, announcements, critical issues & additions to the agenda	Jim Roberts		
2. Approval March Minutes (3 min)	Jim	Motion to approve March 21, 2008 minutes as written was made by Julian Crocker and seconded by Biz Steinberg. Motion approved.	Minutes will be posted on the CSN website.
3. First 5 Strategic Plan presentation (25 min)	Don Dennison	The First 5 Strategic Plan was presented with emphasis placed upon their <i>Commission Initiatives</i> and <i>Emerging Issues</i> . It was noted that initiatives are closely tied to <i>Direct Services</i> , which increases the effectiveness of each. The relationship between First 5 and CSN was discussed, including areas of overlap and capacity building opportunities. It was noted that the CSN could help to expand First 5's efforts beyond the 0-5 population. Susan Hughes, First 5 Executive Director, welcomed CSN's involvement in the Children's Oral Health effort.	Members are asked to keep <i>Commission Initiatives</i> and <i>Emerging Issues</i> in mind during any priority setting discussions.

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4. Follow up on Membership Discussion (15 min)	Jim	Jim Brabeck with the Juvenile Justice Delinquency Prevention group (JJDP) shared the history of his group and the CSN and explained his desire for the JJDP to be included as a member of the CSN. He expressed confidence that the JJDP's lack of political appointees would provide the CSN with greater freedom to address concerns. Jim Roberts suggested CSN take the request under consideration and possibly offer JJDP one of the two at-large positions. Considerations included: can JJDP be a resource without holding an at-large position? How can JJDP assist CSN? Issue tabled pending further discussion and identification of CSN priorities. Gerald Shea suggested moving on the at-large angle sooner rather than later.	
5. Letter of Support re: Tobacco Retail Licensing (5min)	Reva Gonzales	Tobacco Control staff from Public Health request a letter of support for use in an educational campaign aimed at local decision makers. Lee Collins made a motion to support the request; Biz Steinberg seconded. Motion approved with 1 abstention. Per Jeff Hamm, a physical letter of support is unnecessary as there is a place on the BOS packet to include "agencies in support". . As part of this discussion it was noted that the restructuring eliminated several CSN procedures for requesting letters of support, legislation, etc. A committee may be necessary to process requests, as eventually this group will meet only quarterly.	Reva to send an electronic letter of support to requesting party. Reva to develop a proposal regarding the processing of policy requests.
6. Follow up on Filters & Priorities (75min)	Reva	Discussion ensued about the priority filters. All present agreed that the proposed filters were appropriate for the task of selecting CSN priorities. Julian handed out a list of 5 "suggested priorities" culled from the 2/21 list and input during the March meeting.	Reva to distribute Julian's list of "suggested priorities" for review prior to next meeting.

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7. Addition to the Agenda: SB 1380 – Request for letter of support	Jim	SB 1380 - Intensive treatment foster care program, which expands eligibility for intensive treatment foster care programs. Jim presented information on the proposed bill and requested a letter of support from CSN. Materials provided emphasized that the bill's adoption would likely decrease out of county placements and could increase local care for children and youth otherwise placed in group homes. Motion to provide a CSN letter of support was made Richard Benitez and seconded by Julian Crocker. Motion approved.	Reva to work with Jim on drafting a letter for his signature.
8. New Business & Items for next Meeting:	Jim	Group agreed that next meeting should focus on priority selection process.	
NEXT MEETING:	Jim	Wednesday, May 7, 2008, 1-3 pm at DSS in Room 358	